INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle - 2)

PEER TEAM REPORT ON

INSTITUTIONAL ACCREDITATION OF
RAIDIGHI COLLEGE
C-11979

Raidighi
West Bengal
743383

Section I: GENERAL INFORMATION

1. Name & Address of the institution:	RAIDIGHI COLLEGE Raidighi West Bengal 743383
2. Year of Establishment	1995
3. Current Academic Activities at the Institution(Numbers):	
Faculties/Schools:	2
Departments/Centres:	14
Programmes/Course offered:	16
Permanent Faculty Members:	62
Permanent Support Staff:	31
Students:	3344
4. Three major features in the institutional Context (Asperceived by the Peer Team):	1. Rural College in remote and economically backward area prone to natural calamities 2. Good infrastructure facilities and adequate human resources 3. Many first generation female learners
5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 13-11-2024 Visit Date To : 14-11-2024
6. Composition of Peer Team which undertook the on site visit:	

	Name	Designation & Organisation Name
Chairperson	DR. KANDARPA DAS	Vice Chancellor, Girijananda Chowdhury University
Member Co-ordinator:	DR. AJIT PAUL	Professor, SAM HIGGINBOTTOM INSTITUTE OF AGRICULTURE TECHNOLOGY AND SCIENCES
Member:	DR. RATNAPRABHA RAJMANE	Principal, GSBS SMT SURAJBA COLLEGE OF EDUCATION
NAAC Co - ordinator:	Dr. N R Mohan	

Section II:CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QlM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QlM	**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QlM	*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*
1.4	Feedback System

Qualitative analysis of Criterion 1
The Raidighi College being a affiliated college prepares the academic calendar in accordance with the curriculum framed by the affiliating University. The college entrusts the Academic Subcommittee with the task of preparing Class Schedules keeping in mind departmental priorities for each semester.Individual teacher in consultation with the Heads of the Departments chalk out their lesson plans and initiate preparation of the teaching strategies in consonance with the course structure and a tentative teaching plan is shared with the students. Syllabus distribution, teaching plans and individual class records are maintained to ensure that the syllabus is completed within the stipulated time. The teaching plan is prepared and maintained through the use of Learning Management System (LMS) platforms like E-Shikshak and E-Shikshalay. Different methods for teaching-learning are employed including ICT tools, audio-visual aids, power point etc. Tutorial classes for each paper are held, special classes are arranged for slow learners as per requirement. The College Library provides Electronic Books, Journals, Magazines, Newspapers, etc. to the learners apart from the regular book lending services. Class tests, formative assessments, tutorial assignment submission are part of the Continuous Evaluation related to teaching-learning pattern. Excursions, field studies, institution/industrial visits are organized by different departments. The cross cutting issues gets reflected through Add-on/Certificate courses in and around the area of Value Education, organised by the NSS during 2018-19, 2019-20 and 2021-22 sessions. The IPR Cell of the college organizes discussions and awareness programmes on Intellectual Property Rights, to indoctrinate messages on Professional ethics. The Women Cell of the college regularly arranges for sensitization programmes, discussions in relation to the issue of gender. The Internal Complaints Committee and the Anti-Ragging Committee play a vital role in this regard. The NSS, as well as the Department of Food and Nutrition organizes awareness programmes to aware villagers, women folk in particular about the importance of personal and mental hygiene, food and nutrition. Human values are fostered through NSS activities in this cyclone-prone area. During the Cyclone Amphan in 2020, amidst lockdown, NSS units of the College had arranged for extensive relief work. Environmental concerns pertaining to awareness and conservation is dealt by the Life Science centred departments of the college and the Green Club. The syllabi focus on different dimensions of environment ranging from biosphere, ecosystem, ecology, biodiversity, sustainable development, renewable and non-conventional energy sources, resource conservation, environmental economics, environmental ethics, green chemistry and so on. NSS organised a special lecture on the occasion of Van-Mahotsav

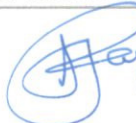| Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrices(QlM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QlM	**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled tools including online resources for effective teaching and learning process**
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QlM	**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**
2.6	Student Performance and Learning Outcomes
2.6.1 QlM	*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*
2.6.2 QlM	*Attainment of POs and COs are evaluated.* Explain with evidence in a maximum of 500 words
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2
The College has been comprehensively trying to promote experiential learning, participative learning and problem solving methodologies amongst students through study tours, excursion etc. Over the past five years, the college claims that it has organised 36 Certificate courses for students. However the College should have more focus on implementation of the certificate courses and developve more certificate courses corresponding to local eco system. The College addresses through mentoring, addresses the problems faced by slow learners. Some of the class rooms are ICT enabled and teachers uses ICT tools in classes. Many classrooms are ICT-enabled with LCD projectors and screens. Departments are equipped with Desktops/laptops and Printers. Library uses the KOHA Library-Management software for books' circulation management. Online Public Access Catalogue (OPAC) is maintained and can be accessed. The college's Wi-Fi-enabled campus ensured that students and teachers had access to online learning resources like N-List. The college maintains various channels and communications are made through channels such as email, Telegram groups, and WhatsApp to stay updated on college-related matters. A Research Incubation Centre has been created in the College. College has designed its Internal Assessment (IA) evaluation process in accordance with University circulars. The grievance Redressal system is in place. Many of programmes offered in the colleges do not have specified Programme Outcomes (POs) and Course Outcomes (COs). There are no visible evidences/process how COs are disseminated among the students. It appears that there is no proper clarity and transparency regarding the POs and COs. The methodology and process for measuring the attainment of POs and COs, practiced by the College is convincing and clear. The College uses a Web-portal for mapping the Courses to PSOs and for grading all the Final semester students in accordance with the laid down PSOs. The portal measures the Attainment of POs based on both CGPA and the Faculty members' Grades

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrices(QlM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QlM	**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QlM	**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**
3.4.2 QlM	**Awards and recognitions received for extension activities from government / government recognised bodies**
3.5	Collaboration

Qualitative analysis of Criterion 3
The College organises some activities related to the idea of innovation, which are designed and conducted by the IPR Cell of the college. The college has MOUs with a number of other Higher Education Institutes for the sharing of knowledge, library and research facilities. Faculty members from respective departments, especially pertaining to science stream, go to those institutions and faculty members from there come to our college. The College had one or two funded projects during the assessment period and also some publications by few faculty members. However, College does not have any ongoing research projects, neither there is any visible mentoring for encouraging projects and innovations. Some faculty members have attended seminars and conferences and published their papers. Many faculty members are yet to register for their PhDs. The NSS units of the College maintain liaison with the local community through its volunteers, by conducting various outreach activities. The College has taken steps to bridge the digital divide by setting up a Computational Laboratory which is well-functional. The College has started a project for mushroom cultivation (few days back), apiculture etc. centre recently to fit with local ecosystem and livelihood. If the projects are sustained, it can connect the college to the community. The College has received several accolades and acknowledgments by Govt. of West Bengal for its pivotal role during times of crises and its consistent support towards community welfare initiatives. During natural calamities such as cyclones Amphaan and Yaas, Raidighi College stands tall as a crucial center for Disaster Management. Its infrastructure and logistics have been instrumental in aiding the Block Development Officer in effectively serving the affected populace. Some awards received by the College are Green Award, NSS Award, and Nari Shakti Award.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrices(QlM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QlM	**The Institution has adequate infrastructure and other facilities for,** • **teaching – learning, viz., classrooms, laboratories, computing equipment etc** • **ICT – enabled facilities such as smart class, LMS etc.** **Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**
4.2	Library as a Learning Resource
4.2.1 QlM	*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*
4.3	IT Infrastructure
4.3.1 QlM	**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4
The college has two separate buildings Administrative Building and Academic Building. There are total 32 classrooms, most of which as fixed LCD/LED projectors. There are also few portable projectors. The Science Departments have their own laboratories with equipment and elaborate specimen collections. The Central Computer Laboratory has a setup of 22 desktops, a laptop and various modern software with an LCD Projector for open class. The college has a Learning Management System (LMS) and Language Lab - Orell Talk Smart Version (Perpetual License) for 1 Teacher and 20 Student Consoles (Includes additional consoles) Up to 500. The Department of Geography has a Geoinformatics Lab with 16 terminals. The college has power back up system through generator and Solar Panel and a dedicated transformer. The college has a girls' hostel with capacity of almost 100 located nearby the college premises. However, only 20 girls live in the hostel. Therefore, hostel facilities are underutilised. The college also has adequate facilities for Cultural and sports activities, yoga Centre, games (indoor and outdoor), Gymnasium, auditorium etc. The college has adequate toilets both for staff, boys and girls and also disabled-friendly. The College library is largely automated with a collection of approximately 17000. The Library is automated using the Integrated Library Management System (KOHA). It has a 24x7x365 web OPAC search facility. There is an urgent need to improve the library facilities with more reference books, journals and e-resources. Library footfall by students and teachers are negligible. The library needs to be more organised and user friendly. Raidighi College has Broadband Services Wi-Fi facilities with 100 MBPS network speed for official purposes and 400 MBPS speed network for the students' academic usage. The offices is fully computerized as well. The college operates a total of Eighty Three (83) Desktop/PCs with UPS and 14 Printers- all are connected to the internet either through LAN or WiFi. Each Department has Wi-fi connections and laptops. The college runs customized online admission portal. The entire college is fully covered by CCTV Surveillance System and is monitored from the Principal's Room.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QlM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QlM	**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

Qualitative analysis of Criterion 5
The College has a registered Alumni Association that contributes to the development of the institution. The Alumni Association organizes reunions of ex-students and contributes to social activities. The College claims that active involvement of former students in supporting the educational journey of current students has created a supportive and nurturing environment within the college community. However, there is no documentary evidence to support this claim. Neither College has any evidence about financial contribution of the alumni.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QlM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QlM	*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*
6.2	Strategy Development and Deployment
6.2.1 QlM	*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*
6.3	Faculty Empowerment Strategies
6.3.1 QlM	**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**
6.4	Financial Management and Resource Mobilization
6.4.1 QlM	**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**
6.5	Internal Quality Assurance System
6.5.1 QlM	**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

Qualitative analysis of Criterion 6
The College has a futuristic vision and mission, which are reflected partially in functioning of it various bodies. Administration is run adopting of e-governance system.The college's social commitment is reflected in various outreach activities community engagement and initiatives. The college has implemented NEP 2020 as per guidelines of the affiliating university, UGC and the State Government. Workshops were conducted on recommendations for 4-year UG courses. Orientation of staff & students were also conducted. College follows

a decentralized and inclusive participation in governance.-the Principal, with approval from the Governing Body, shapes all major policies, from recruitment to fund mobilization. Institutional practices are overseen by statutory and non-statutory committees, endorsed by the Teachers' Council and/or the Governing Body. As a part of empowerment, college conducts various training, workshop, certificate courses and takes collaborative quality initiatives with other institutions Inculcating values, responsibilities: taught through community service, value education course, climate literacy, gender sensitization Inculcating electoral & constitutional literacy. Promote research activities, publications Collaboration with industry, international institutes. Certificate courses for skill enhancement Career counselling seminars/workshops Functioning of institutional bodies. Policies are formulated in accordance with UGC, state Higher Education Department, and Calcutta University guidelines, prioritizing student.

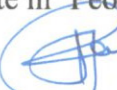| Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QlM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QlM	**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.** *Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*
7.1.4 QlM	**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**
7.2	Best Practices
7.2.1 QlM	**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**
7.3	Institutional Distinctiveness
7.3.1 QlM	**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

Qualitative analysis of Criterion 7

The College prioritized gender equality and equity and sensitization across diverse aspects of campus life, contributing to an inclusive and empowering environment for all stakeholders. The gender-based topics are emphasised as per Calcutta University. The NSS units of the College have organized medical camps as part of their Special Camp activity, in adopted villages. The college ensures equal opportunities for all students, irrespective of gender, caste and creed in admission procedures, scholarship distribution, and participation in academic and extracurricular activities. The college maintains gender equity in admission to the co-educational system. Various departments contribute to college magazines and departmental wall magazines, emphasizing women-centric issues. The institution's dedicated Career Counselling cell provides extra care for female students. The College has highlighted the following Best Practices as per NAAC format:

1. Building a Greener Tomorrow

The objectives is to raise awareness among students and local community about protecting our environment involve all stakeholders in promoting conservation of local natural habitats develop habit of optimal and responsible utilization of natural resources (like water, electricity) encourage informed participation in biodiversity preservation actively participate in 'People's Biodiversity Register' preparation (mandated in

Biological Diversity Act, 2002) with West Bengal Biodiversity Board prevent environmental degradation and pollution through regular plantation programs maintain green, clean, healthy campus with organic kitchen garden, medicinal plant garden foster eco-friendly, sustainable practices (waste management, composting, endorsing circular economy) promote environment-friendly sustainable livelihood through handhold training.

The college has fruitfully persevered in rebuilding and reinstating greenery on campus We have successfully restored and enriched campus flora and fauna Medicinal plants have provided practical benefits in first-aid, minor ailment treatments.

1. Nurturing and Empowering our Daughters in Classroom and Beyond

Close gender gap in higher education, provide equal access to all Increase girl student enrollment, reduce drop-outs by providing adequate facilities Encourage students to break down unfair social barriers Create awareness on gender equity among students Ensure safety, health, hygiene for girl students in campus, hostel, community Implement strict policy of zero tolerance towards gender discrimination and sexual harassment Discourage early marriage and pregnancy Encourage girls to pursue their career goals Engage parents as our allies in this practice Ensure that women empowerment begins at home The College was founded by a few visionary individuals dedicated to serving their local community. This emphasis on altruism distinguishes us, as our students, predominantly from underprivileged backgrounds, consistently prioritize helping others despite their own challenges. College motto of Gyanam, Satyam, Moksham inimitably embodies the great Indian philosophy of enlightenment and salvation through knowledge and truth. The concept of the 'Highest Truth,' intertwined with 'Oneness in all,' is a blend of spirituality, philosophy, and science.Thus, college motto guides students toward growth and deliverance through serving others. The College Vision prioritizes character development through social engagement. Being a predominantly rural college and only college in a 50km radius area endevours to fulfil the aspirations of local youth. The College caters many young students who are first generation learners belonging to under privileged sections of the society.

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges**(SWOC)(up to 500 words)**

Overall Analysis

Strength:

- Predominantly rural College catering to the underprivileged sections and first generation learners.
- The College has good physical infrastructure and location in this area.
- The College has modern teaching aids including audio-visual classrooms, smart classrooms, science laboratories, and computer facilities.
- Hosting two NSS units, maintaining a medicinal plant garden, running a Green Club, and conducting various community awareness programs showcase the college's commitment to social responsibility.
- Clean campus environment aligns with the ethos of the Swachh Bharat Mission, providing an ideal setting for learning and growth.
- Introduction of Honors courses in Chemistry & Botany and General Courses in Philosophy and Physical Education in 2018 demonstrates the college's commitment to academic diversity and enrichment.
- The College has adequate facilities for sports and cultural activites.

Weaknesses:

- Financial limitations obstruct the college's ability to invest in infrastructure and resources necessary for academic enhancement.
- The girls hostel facilities are underutilized.
- The College does not have any funded projects and consultancy services.
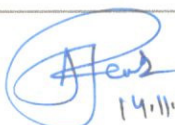- Most of the faculty members and Principal live away from the College premises

Opportunities:

- Encouragement for teachers to undertake research assignments and participate in national and international seminars opens avenues for academic growth and collaboration.
- Offerings more skill based courses employable and meeting local needs such as Spoken English classes, competitive exam coaching, and computer training enhance student employability and skills.
- Faculty exchange programs and national-level seminars facilitate networking and collaboration beyond the college, enriching academic discourse.
- Career workshops and planned interactions with industrial partners provide avenues for career guidance and potential employment opportunities.
- Being located in a strategic area potential for tourism prospects, the College can design and implement many vocational courses in Tourism, Environment and pisciculture.

Challenges:

- The college's location in a rural and remote area poses logistic and communication challenges for access and outreach.
- Most of the local population belonging to underprivileged SC, ST, and minority groups presents socio-economic barriers to education.
- Enhancing the quality of academic performance among students requires targeted interventions and support mechanisms.
- Creating avenues for industry-institution interaction to generate employment opportunities and bridge the gap between academia and industry is essential.
- Due to the vulnerable topographic condition of the Sundarbans, the college gets viciously affected by cyclones and floods, every year.
- Attendance of and retention of students.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- College should introduce courses in Tourism, IT and skill based area.

- Appointment of qualified faculty for IT courses

- Create residential facilities for the Principal and faculty members

- Timely constitution of all statutory committees as per UGC guidelines

- Improve university examination results by taking additional measures like remedial class etc for slow learners

- Create an ecosystem for encouraging faculty members for submitting funded projects, attend conferences/seminars and FDPs

- Augmentation of Library facilities

- Measures to be taken for implementation of NEP 2020 and due focus on outcome based pedagogy

- Enhance number of boarders in Girls' hostel

- Judicious use of infrastructure available facility and measures for resource generation

I have gone through the observations of the Peer Team as mentioned in this report

14/11/24

Signature of the Head of the Institution
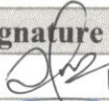
Principal
RAIDIGHI COLLEGE
South 24 Pgs

Seal of the Institution

14/11/2024

14/11/2024

14.11.2024

Sl.No	Name		Signature with date
1	DR. KANDARPA DAS	Chairperson	14/11/2024
2	DR. AJIT PAUL	Member Co-ordinator	14.11.2024
3	DR. RATNAPRABHA RAJMANE	Member	14/11/2024
4	Dr. N R Mohan	NAAC Co - ordinator	

Place _Raidighi, WB_

Date _14/11/2024_